



In line with recognized International Practice and for the information of Student and others who visit the college's website we believe it is necessary to post a privacy statement. The information shared with the college will be treated as private. We also desire to say explicitly that adequate precautions have been taken to protect information relating to Student and their dealings with the college from the mischievous and the fraudsters.

Student confidentiality and privacy is of utmost concern to college. Our employees treat the information we have concerning your accounts in the same responsible and confidential way that we want our own financial affairs treated.

1. Recognition of your expectation of privacy

We recognize that our Student expect privacy and security for their personal and financial affairs. We want you to be informed of our commitment to protect the privacy of your personal financial information with the following privacy principles and practices.

2. What personally identifiable information is collected from you?

We collect information from you regarding name, addresses, email addresses, passport number, Income, PAN, details of nominees etc.

3. Cookies

A cookie is a data file that certain Web sites write to your computer's hard drive when you visit such sites. A cookie file can contain information such as a user identification code that the site uses to track the pages you have visited and use the information commercially. We do not use cookies on our web site.

4. How we use, collect, and retain Student information

On our site we collect, retain, and use information about you only when we reasonably believe that it will help administer our business or provide products, services, and other opportunities to you. We collect and retain information about you only for specific academic purposes.

5. We use information to :

Comply with all applicable laws and regulations.

Help us design or improve our services for your benefit.

Understand your needs so that we can provide you with superior service.

To comply with laws, guidelines and regulations that govern the financial services in the country.



6. How we keep Student information accurate

It is in your interest, and it is our objective, for us to have accurate, current, and complete information concerning you. We have strict procedures that our employees abide by to meet this objective. While some procedures are required by Central, State laws or RBI regulations, we have implemented additional procedures to maintain accurate, current, and complete financial information, including processes to update information and remove outdated information. If you believe that we have incorrect information about you or your accounts, please email us through the feedback at email: manascollege10@gmail.com We will correct any erroneous information as quickly as possible.

7. How we limit access to Student information by our employees

We have procedures that limit access to personally identifiable information to those employees with a business reason for knowing such information about you. We educate our employees on their responsibility to protect the confidentiality of Student information, and hold them accountable if they violate this privacy policy.

8. Our security procedures to protect Student information

We follow best security practices to help prevent unauthorized access to confidential information about you.

9. How we restrict the disclosure of Student information

Manas Junior College of Commerce, Mumbai does not release Students information except as directed by law or as per your mandate.